

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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February 25, 2003

**FROM: MARY R. SAWICKI, Director**  
**Department of Aging & Adult Services**

**SUBJECT: AMENDMENT NO. 1 TO CONTRACT 02-798 WITH THE CALIFORNIA  
DEPARTMENT OF AGING FOR FAMILY CAREGIVER SUPPORT PROGRAM  
(STATE CONTRACT NO. FC-0204-20 A-1)**

**RECOMMENDATION:**

1. Approve Amendment No. 1 to County Contract No. 02-798 (State Contract No. FC-0204-20 A-1) with the California Department of Aging to increase the contract by \$592,050 from \$539,236 to a new contract amount of \$1,131,286 to provide a Family Caregiver Support Program from July 1, 2002 through June 30, 2003.
2. Authorize the Auditor/Controller-Recorder to increase appropriations and revenue in the Department of Aging and Adult Services FY 02/03 budget by \$592,050 (4 votes required).

**BACKGROUND INFORMATION:** In 1976, the State of California designated the County of San Bernardino as an Area Agency on Aging. As a result of this designation, the Department of Aging and Adult Services (DAAS) receives funding from the California Department of Aging (CDA) to administer the programs authorized by the Older American Act (OAA). On November 13, 2000, President Bill Clinton signed the congress-approved reauthorization of the OAA. This reauthorization included the creation of a new OAA program, originally introduced in 1999 as part of President Clinton's long-term care package, the National Family Caregiver Support Program (FCSP).

This program provides support and respite care to informal, non-paid, family caregivers that are struggling to care for their older relatives at home and to grandparents (or other older relative caregivers) with primary caregiving responsibility of a grandchild. Services include, "(1) information to caregivers about available services; (2) assistance to caregivers in gaining access to the services; (3) individual counseling, organization of support groups, and caregiver training to caregivers to assist the caregiver in making decisions and solving problems relating to their caregiving roles; (4) respite care to enable caregivers to be temporarily relieved from their caregiving responsibilities; and (5) supplemental services, on a limited basis, to complement the care provided by caregivers." Funding is renewed annually based on DAAS' satisfactory performance and meeting program goals.

On July 30, 2002, the Board of Supervisors approved County Contract No. 02-798 (State Contract No. FC-0204-20) in the amount of \$539,236 to provide FCSP services. Funding has been renewed annually based on satisfactory performance and meeting program goals.

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Record of Action of the Board of Supervisors

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Approval of Amendment No. 1 to County Contract No. 02-798 will allow DAAS to receive an additional \$592,050. These funds consist of federal One-Time-Only (OTO) funds carried over from FY01/02 closeout statements. The majority of these funds will be used to increase FCSP services provided by Contractors which include case management, transportation, assisted transportation, counseling, Caregiver training, respite adult day care, respite skilled nursing, home safety devices, assistance devices, and minor home modifications. The remaining funds will be used to increase direct services provided by DAAS (which includes limited emergency assistance to clients), to increase the level of FCSP advertising to increase public awareness of the program, for one-time-only equipment purchases, and for staff developmental training.

**REVIEW BY OTHERS:** This amendment has been reviewed by HSS Contract Compliance (Lori Ciabattini, Administrative Supervisor) on February 11, 2003; the Senior Affairs Commission on February 12, 2003; and the office of County Counsel (Phebe Chu, Deputy County Counsel) on February 10, 2003. The item has been reviewed by the County Administrative Office (Gary Morris, Administrative Analyst) on February 12, 2003 and by HSS Finance (Kristin Letterman, Administrative Manager) on February 18, 2003.

**FINANCIAL IMPACT:**

1. Approval of Amendment No. 1 will increase the total contract award by \$592,050 to \$1,131,286 for the period of July 1, 2002 through June 30, 2003.
2. Approval of Recommendation No. 2 will authorize the Auditor/Controller-Recorder to make the following changes to the DAAS FY02/03 budget:

**Appropriations**

<u>Fund</u>	<u>Dept</u>	<u>Org</u>	<u>Object/Source</u>	<u>Description</u>	<u>Increase/(Decrease)</u> <u>Amount</u>
AAF	OOA	SBG	2445	Professional Services	\$427,050
AAF	OOA	SBG	2080	Publications	20,000
AAF	OOA	SBG	2130	Non-inventoriable Equipment	15,000
AAF	OOA	SBG	2140	Training	30,000
AAF	OOA	SBG	3205	Public Assistance	100,000
<b>TOTAL</b>					<b>\$592,050</b>

**Revenues**

AAF	OOA	SBG	9150	Federal	\$592,050
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All costs associated with this contract are 100% reimbursed by the Federal government. Approval of these recommendations will not result in any additional local costs and the funding for the Family Caregiver Support Program is not affected by the Governor's proposed FY02/03 budget decreases.

**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends these actions because the Family Caregiver Support Program is fully funded by Federal revenue sources that are not in jeopardy in FY02/03.

**SUPERVISORIAL DISTRICT(S):** All.

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**PRESENTER:** Mary R. Sawicki, Director, Department of Aging & Adult Services (909) 891-3917